

## EXECUTIVE BOARD SUB COMMITTEE

*At a meeting of the Executive Board Sub-Committee held on 16<sup>th</sup> September 2003 at the Municipal Building, Widnes.*

Present: Councillors Nyland (Chairman) and Harris.

Apologies for absence: Councillor Taylor.

Absence declared on Council business: None.

### ITEMS DEALT WITH UNDER POWERS AND DUTIES EXERCISABLE BY THE SUB-COMMITTEE

#### CORPORATE PORTFOLIO

##### ES104 CORPORATE FURNITURE CONTRACT

The Sub-Committee considered a report, which sought approval for a tendering exercise in respect of the Corporate Furniture Contract. The current contract expired on 30<sup>th</sup> November 2003.

RESOLVED: That tenders be invited for furniture items resulting in the implementation of a Corporate Contract for the period 1<sup>st</sup> December 2003 to 30<sup>th</sup> November 2004.

*Action*

Executive Director  
Resources and  
Corporate Services

#### HOUSING PORTFOLIO

##### ES105 CONTRACTUAL MATTERS

The Board was advised of details of four tender documents received for the refurbishment of 50 no. properties on the Lancaster Road Estate, Widnes.

In addition, the report sought permission to renew the roof covering at Brunswick, Runcorn. The estimated cost of the scheme was £116,000 and would be a measured term contract with a schedule of rates.

RESOLVED: That

- (i) the lowest tender submitted by Cameron Industrial Services Limited in the sum of £1,205,882. for the refurbishment of 50 no. properties on the Lancaster Road Estate, Widnes, be accepted; and
- (ii) permission be granted to renew the roof covering at Brunswick at an estimated cost of £116,000 as part of a measured term contract

Executive Director  
Social Care  
Housing and  
Health

ES106 CONTRACT FOR THE SUPPLY OF UPVC DOUBLE GLAZED WINDOW UNITS

The Board was advised of details of five tender documents received for the manufacture and supply of UPVC double glazed window units. (Three year contract with two year extension option).

Following evaluation Metrolite emerged as the company who scored the highest mark in terms of cost and quality. However, whilst Metrolite fully complied with BS7412, they did not have a kitemark applicable.

Metrolite were committed to attaining the kitemark and applications had been progressed, but would take approximately 12 weeks.

The evaluation panel was satisfied to recommend Metrolite on the basis that current interim supply arrangements already approved were kept in place until the kitemark product was available.

RESOLVED: That

- (1) the tender submitted by Metrolite be accepted and that a three year contract be put into place with this company at the earliest opportunity;
- (2) after the initial three year period the contract be reviewed with the option to seek approval to extend the contract for a further two years, subject to satisfactory performance; and
- (3) interim measures already approved be continued until Metrolite have Kitemarked compliance.

Executive Director  
Social Care  
Housing and  
Health

**SOCIAL CARE & HEALTH PORTFOLIO**

ES107 COMMISSIONING OF CHILD AND ADOLESCENT MENTAL HEALTH SERVICES

As part of the improvement programme for Children's Services in Halton a significant amount of work had been undertaken on a multi-agency basis in relation to improving existing services and developing new services for children and their families. In relation to Child and Adolescent Mental Health Services (CAMHS) a multi-agency CAMHS Strategy had been developed, led by Children's Social Care. This was recently approved by the Executive Board.

There was a clear Government Agenda in relation to the development of integrated multi-agency service delivery and also in relation to the Government objective of improving services to looked-after children. On a local level, there was a clear need to progress a range of multi-agency initiatives and demonstrate improved services and improved outcomes for children in Halton prior to the scheduled SSI Inspection of Children's Services in February 2004.

As part of the Government initiative of improving services, each local authority Children's Services Department was allocated a CAMHS Grant each year from the Department of Health. Halton's grant allocation for 2003/4 was £144,000. There was a clear expectation from the Department of Health that the funding should be used to develop local CAMHS Services to deliver specific services to those children with whom Social Services were involved.

In Halton, the proposal was to develop specific services from a specialist CAMHS Service (5-Borough Partnership) for those children who were in the greatest need – Child Protection; Children in Need and Looked-After Children.

Quarterly monitoring against agreed output and outcomes was envisaged to be central to ensure quality services were delivered. This would lead to an annual review of the contract, based on reported performance, the amount of CAMHS Grant allocated to the Council, and the current local need for specialist services. The cost of the proposals were as follows:

Specialist CAMHS Services to Looked After Children - £51,000 per annum (£55,000 per annum in 2003/04)

Specialist CAMHS Services to Child Protection and Children in Need - £32,000 per annum

RESOLVED: That the financial Standing Orders 3.2 be waived due to there being no other specialist Child and Adolescent Mental Health Service providers other than those commissioned by health bodies. Locally such provision is commissioned by Halton PCT from the 5 Borough Partnership.

Executive Director  
Social Care  
Housing and  
Health

#### ES108 SUPPLEMENTARY CREDIT APPROVAL (MENTAL HEALTH)

The Sub-Committee considered a report which set out the proposal for the use, in partnership with the 5 Boroughs Partnership, NHS Trust and Wigan, Warrington, St. Helens and Knowsley Councils, of a supplementary credit approval granted to Halton in 2002 for the development of Mental Health Information Technology Systems.

RESOLVED:

- (i) that the report be noted; and
- (ii) the proposal to pool the Supplementary Credit Approvals for Halton, Wigan, St. Helens, Warrington and Knowsley Councils to develop an integrated information technology system with the 5 Boroughs Partnership NHS Trust be agreed.

Executive Director  
Social Care,  
Housing & Health

## PLANNING, TRANSPORTATION AND DEVELOPMENT PORTFOLIO

### ES109 TENDER FOR THE APPOINTMENT OF FULL SERVICE MARKETING AGENCY TO SUPPORT THE DELIVERY OF THE WIDNES WATERFRONT EDZ PROGRAMME

The Widnes Waterfront Economic Development Zone (EDZ) was one of only 14 designated economic development zones in the North West, and would, over a six year period, utilise £8m of European Regional Development Funding to facilitate the wholesale regeneration of a derelict, former industrial area in southern Widnes.

The creation and delivery of a comprehensive Widnes Waterfront EDZ Marketing and Communication Strategy was of paramount importance to the successful delivery of the programme. A formal tender was therefore issued seeking to appoint a full service marketing company to firstly, create an identity or brand for the EDZ which could be employed to promote the project regionally and nationally and secondly, to assist the Council to draft a comprehensive EDZ Marketing and Communication Strategy.

The Committee was advised that 5 tenders had been received for the Contract, however, given the nature of the tender and in accordance with paragraph 2.11 of the Council's Standing Orders Relating to Contracts, the appointment of a Marketing Agency could not be made on the basis of price alone. Therefore three companies were invited to attend a competitive interview on 4<sup>th</sup> August 2003. It was the considered and unanimous decision of the Panel that Creative Lynx Partnerships possessed the right balance of creativity, experience and capacity to best help the Council to deliver the Widnes Waterfront EDZ Marketing Programme and were duly appointed.

RESOLVED: That the appointment of Creative Lynx Partnerships in the sum of £15,000 be endorsed.

Executive Director  
Regeneration &  
Neighbourhood  
Services

## ENVIRONMENT AND NEIGHBOURHOOD PORTFOLIO

### ES110 SUPPLEMENTARY CREDIT APPROVAL – AIR QUALITY MONITORING

The Committee considered a report which sought approval to spend the promissory award by DEFRA of a supplementary credit approval of £13,000 for additional air quality monitoring.

RESOLVED: That the promissory award be noted and approval of additional capital expenditure be granted.

*Meeting ended at 11.35 am*

**MINUTES ISSUED: 24<sup>TH</sup> SEPTEMBER 2003**

**CALL-IN: 30<sup>TH</sup> SEPTEMBER 2003**

**Any matter decided by the Executive Board Sub-Committee may be called in no later than 30<sup>th</sup> September 2003.**

Executive Director  
Environment and  
Development

