

REPORT TO: Employment, Learning and Skills, and Community Policy & Performance Board

DATE: 19th February 2018

REPORTING OFFICER: Strategic Director Enterprise, Community & Resources

SUBJECT: Business Planning 2018 - 2019

WARDS: Borough wide

1.0 PURPOSE OF THE REPORT

1.1. To provide an update on Business Planning for the period 2018 - 19 and to consider the information that falls within the remit of this Board.

2.0 RECOMMENDED: that

- i. **The Board receive the advanced draft of the relevant extract of the Corporate Business Plan prior to its consideration by Executive Board.**

3.0 SUPPORTING INFORMATION

3.1 The Council develops a medium-term business plan in parallel with the budget that is subject to annual review and refresh. The input of the Policy and Performance Boards into the business planning process and the setting of priorities for the Directorate is an important part of this process.

3.2 Key priorities for development or improvement for the various functional areas reporting to this Policy & Performance Board were outlined in a three year Business Plan presented to the Board in 2017.

3.3 A Draft Corporate Business Plan is being developed and the relevant extract from the Plan is now available for consideration by the Board.

3.4 Each of the Plan extracts will contain appendices identifying activities and performance measures and targets that would provide a focus for the on-going monitoring of performance throughout the year.

3.5 It should be noted that plans can only be finalised once budget decisions have been confirmed in March and that some target information may need to be reviewed as a result of final outturn data becoming available post March 2018.

4.0 POLICY IMPLICATIONS

4.1 The Corporate Business Plan forms a key part of the Council's policy framework and reflects known and anticipated legislative changes.

4.2 Elected member engagement would be consistent with Best Value guidance to consult with the representatives of a wide range of local persons.

5.0 OTHER IMPLICATIONS

5.1 The Corporate Business Plan will take account of resource implications and will form the basis of the Priority Based Performance Reports which will continue to be presented to the Board during 2018/19.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 The business planning process provides a means by which the Corporate Priorities of the Council are integrated into the delivery of services at an operational level.

7.0 RISK ANALYSIS

7.1 The development of a Business Plan will allow the authority to both align its activities to the delivery of organisational and partnership priorities and to provide information to stakeholders as to the work of the Council over the coming year.

7.2 Risk Assessment will continue to form an integral element of Plan development and the annual review and refresh of Directorate Risk Registers.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 Equality and diversity considerations, and the Council's responsibilities under equalities legislation, remain integral to the business planning process and an annual report will be made available to Members as an element of the Council's performance management arrangements.

9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 There are no relevant background documents to this report.