

APPENDIX 1

Extract of Executive Board Minutes Relevant to the Employment, Learning and Skills Policy and Performance Board

EXECUTIVE BOARD MEETING HELD ON 13 JUNE 2013

EXB19 HALTON BOROUGH COUNCIL WORK EXPERIENCE

The Board considered a report of the Strategic Director, Children and Enterprise, on the provision of work experience for unemployed residents with the Borough Council.

The Board was advised that the Halton Employment Partnership (HEP) worked closely with the Halton People in Jobs team to match suitable clients to job vacancies or work experience opportunities. Since November 2012, the HEP team had sourced a number of work placements and supported 49 clients into placements. Details of the type of support for clients on placements was contained in the report.

The Board was advised that a placement would enable an unemployed person to gain real life work experience in a structured environment which in turn helped to build their confidence, with the added benefit of clients being able to add details of this experience to their CV. It was reported that some departments across the Council had offered work experience placements and graduate internships in the past. Further details of this and of the outcome for individuals involved, were provided in the report.

It was noted that, as part of the Borough's People's Plan, the Council had developed a Volunteering Strategy, which set out the Council's commitment to supporting volunteering opportunities within the Council. It was considered that work experience opportunities for local unemployed job seekers would fit with this Strategy.

RESOLVED: That the provision of work experience for unemployed Halton residents with the Council be supported.

EXECUTIVE BOARD MEETING HELD ON 11 JULY 2013

EXB39 OFSTED INSPECTION OF HALTON BOROUGH COUNCIL ADULT LEARNING & SKILLS DEVELOPMENT SERVICE

The Board considered a report of the strategic Director, Children and

Enterprise, on the outcomes of the Ofsted Inspection of the Adult Learning and Skills Development Service.

The Board was advised that the Ofsted inspection took place between 23 and 26 April 2013, with six Inspectors, each with a key area of focus. The scope of the inspection was agreed so as to reflect the work of the Adult Learning Service as part of the wider Employment, Learning and Skills Division. It was noted that the inspection examined and made 'key aspect' judgements on three areas:

- outcomes for learners;
- quality of teaching, learning and assessment; and
- effectiveness of leadership and management.

The report provided Members with details of the inspection process, which involved a wide range of activity including observations in Schools and Children's Centres, meetings with learners, tutors, stakeholders and senior managers, as well as meetings with the Portfolio Holder, staff and site visits. It was reported that Ofsted identified areas for improvement, as detailed in the report, and the next steps needed to be taken to implement improvements.

RESOLVED: That the report be noted.