

Member Development Group

At a meeting of the Member Development Group held on 15th December 2016
at the Municipal Building, Kingsway, Widnes

Present: Councillors J. Stockton (Chairman), B. Gilligan, M. Wharton and G. Zygadlo.

Officers: K. Mackenzie.

Apologies for absence: Councillors J. Abbott, J. Bradshaw, C. Rowe, K. Wainwright and P. Wallace.

MDG1	NOTES OF THE LAST MEETING	
	The notes of the last meeting held on 31 March 2016 were approved as a correct record.	
MDG2	REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS	
	<p>LOD2 – Number of Members with a Member Action Plan (MAP.)</p> <p>The Number of Members with a MAP to date since April 2016 remained unchanged at 54 of 56. Members were reminded that MAP's should be updated every 12 months. Three members of the Group had recently completed their MAPs electronically themselves and returned to Kathryn. This would be made available to all Members. Newly elected Members would still have their initial MAP meeting with Mark Reaney.</p>	KM
	<p>LOD3 – Percentage of Members attending at least one organised training event in the current financial year.</p> <p>Since April 2016, 80% (45 of 56 Members) had attended at least one training and development event. The target was 100% for the year 2016-17.</p>	KM
MDG3	LEARNING AND DEVELOPMENT UPDATE	
	<p>Course offer for 2016 – 17: Members were given the current list of development opportunities on offer, which were a mixture of group courses or individual on-line sessions. Members were happy with the offer and did not wish to make any changes.</p> <p>Use of Social Media: Members were informed that a Member had requested Social Media Training for all Members who required it. The Group were informed that this was currently being considered by Management Team. Members would be informed of the outcome in due course.</p> <p>New Member Induction Programme: The Group were informed that following the local election in May 2016, one new Member who had been elected had attended the Halton Induction Programme that had been offered to him. Feedback received for the whole Programme had been excellent.</p>	KM

	<p>The new Member had informed the Chairman that the Tour of the Borough had been interesting and informative. The behind the scenes tours of Sci-Tec Daresbury, the Brindley Theatre in Runcorn, the Select Security Stadium in Widnes and the Catalyst Science and Discovery Centre had been exceptional and provided a real insight into how the organisations operated. The Member felt that the structure and content of the day was just right for new Members and did not need to be changed.</p> <p>Development Programme: Members of the Group discussed the current offer to Members and agreed that it was still relevant to their development needs. They also noted that there were ad-hoc offers available to them throughout the year that were not part of the core offer of competencies.</p> <p>E-learning offer: Members noted the current e-learning offer that was available to them from the Training Section, and that there had been no new courses added since the last review. There had been an update to the IT Security and Information Governance modules.</p> <p>Members noted that there were plans to add a new module in 2017. Members would be kept updated.</p>	
MDG 4	ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES	
	<p>Members Electronic Expenses: Members of the Group noted that the electronic system was in use by several Members with positive feedback.</p> <p>Should any Members wish to use the electronic system of mileage claims they should let Kathryn have their documentation for verification.</p> <p>Members could claim using their I-pads or using the terminals in the Members Rooms.</p>	
MDG 5	DATE OF THE NEXT MEETING	
	RESOLVED: The next meeting will be held on Thursday 16 March 2017.	
	The meeting closed at 5.35pm	