

REPORT TO: Employment, Learning and Skills & Community Policy and Performance Board .

DATE: 16th September 2024

REPORTING OFFICER: Executive Director, Environment and Regeneration

PORTFOLIO: Employment, Learning and Skills and Community

SUBJECT: Performance Management Reports for Quarter 1 of 2024/25

WARD(S) Boroughwide

1.0 PURPOSE OF THE REPORT

- 1.1 To consider, and to raise any questions or points of clarification, in respect of performance management for the first quarter period to 30th June 2024.
- 1.2 Key priorities for development or improvement in 2024-25 were agreed by Members for the various functional areas reporting to the Board as detailed below:
- Finance
 - Operational HR Division, Chief Executives Delivery Unit
 - ICT and Administrative Support
 - Legal and Democracy
 - Catering, Stadium and Registration Services
 - Property Services

The report details progress made against objectives and milestones and performance targets and provides information relating to key developments and emerging issues that have arisen during the period.

2.0 RECOMMENDATION: That the Policy & Performance Board:

- 1) Receive the first quarter performance management report;**
- 2) Consider the progress and performance information and raise any questions or points for clarification; and**
- 3) Highlight any areas of interest and/or concern where further information is to be reported at a future meeting of the Board.**

3.0 **SUPPORTING INFORMATION**

3.1 Departmental objectives provide a clear statement on what services are planning to achieve and to show how they contribute to the Council's strategic priorities. Such information is central to the Council's performance management arrangements and the Policy and Performance Board has a key role in monitoring performance and strengthening accountability.

4.0 **POLICY IMPLICATIONS**

4.1 There are no policy implications associated with this report.

5.0 **FINANCIAL IMPLICATIONS**

5.1 There are no financial implications associated with this report.

6.0 **IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

6.1 All Key Performance Indicators relate directly to the following Council's priorities:

- Improving Health, Promoting Wellbeing and Supporting Greater Independence
- Building a Strong, Sustainable Local Economy
- Supporting Children, Young People and Families
- Tackling Inequality and Helping Those Who Are Most In Need
- Working Towards a Greener Future
- Valuing and Appreciating Halton and Our Community

7.0 **RISK ANALYSIS**

7.1 At the time at which Annual Business Plans are developed Directorate Risk Registers are also refreshed and updated.

8.0 **EQUALITY AND DIVERSITY ISSUES**

8.1 None identified.

9.0 **CLIMATE CHANGE IMPLICATIONS**

9.1 None identified.

10.0 **LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

10.1 None under the meaning of the Act.